



PARTNER ARCHIVE AGREEMENT

The Veterans History Project's Partner Archives perform a key role for the project by being trusted repositories that manage, preserve, and provide public access now and in the future to materials collected under the aegis of the Veterans History Project (VHP). Following the VHP model, partner archives focus on US veterans who served in World War I, World War II, the Korean War, the Vietnam War, or the Persian Gulf War, and on US citizen civilians who were actively involved in supporting war efforts (such as war industry workers, USO workers, flight instructors, medical volunteers, etc.).

To ensure that the materials can be broadly accessible and permanently available to the public, your organization must be willing to comply with the following criteria:

- provide free public access to these materials at your archive, at least 16 hours per week in a research environment.
- provide permanent storage, preservation, safe handling, and security for these collections, adhering to accepted collection management standards for original audiovisual, manuscript, and photographic collections.
- Fully complete the Biographical Information Form and any applicable material log forms and return these to the VHP. This information will be added to the online National Registry of Service.

☐ Yes, I am able to and will perform the three activities described above. I will provide details below.

☐ No, I cannot perform all of these responsibilities, but want to continue as an Official Partner. I will send the Project collections and required documentation as I receive them. My organization may opt to retain copies for our use.

Signature of official: _____

Name of collecting organization: _____

Name of repository (if different from collecting organization): _____

Contact person for Project: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

Web site: _____

Days/hours of public service of repository: _____

Address of repository if different from above: _____

Archivist/curator/reference librarian for public access to the collections: _____

Fax to: **202-252-2046**; or mail: **Veterans History Project, Library of Congress, Washington, DC 20540-4615**